

**Grant Application**  
**Help Them To Hope, Inc.**  
*Established 1959*

Help Them To Hope, Inc. is a community wide fund-raising effort for businesses, organizations and individuals to come together during the holiday season to provide support and assistance for Lake County people in need.

Help Them To Hope, Inc. is a non-profit corporation that provides money annually to recognized and approved tax-exempt public service agencies which serve such recipients in Lake County, Il. The purpose for which Help Them To Hope, Inc. was established is the raising of funds for direct service to needy families and persons in Lake County, Illinois.

**Help Them To Hope, Inc. Area of Interest:**

We will focus on programs that meet the following criteria:

- Focus on the most basic needs of individuals in Lake County through social service agencies that provide emergency relief in the form of food, shelter and clothing, and through programs that aid the physical and emotional needs of individuals and families.
- Serves exclusively people residing in Lake County, Illinois

**Help Them To Hope, Inc. does not fund:**

- Programs outside of Lake County, Illinois
- Special event sponsorship
- More than one proposal from any one organization per year

**Size:**

Grant requests are judged by need and services provided. Monies available for distribution will depend on the yearly fund-raising success of the **Help Them To Hope, Inc.**

**Renewal Policy:**

Organizations will be considered for funding on a year-to-year basis. Application must be made each time a grant is requested. Previous funding does not guarantee future funding.

**Application Process:**

All applications must be postmarked by June 30 in order to be considered for funding. **Applications that are postmarked after this date and/or incomplete applications will not be considered.** Funding decisions will be made no later than February 15 of each new year. We may request a personal interview or site visits.

**Please submit 2 copies of the following information:**

**A one-page narrative description (keep brief) that includes:**

- The organization's mission and history
- How the program or programs will directly assist individuals in Lake County
- One or more measurable objectives and outcomes for the program

**Required Documents:**

- Agencies receiving Help Them To Hope, Inc. funding must submit a report on specific use of previous year's grant funds, include a demographic overview of the number of clients your agency assisted and provide a brief summary of outcomes (1/2 page or less).
- A proposed local operating budget for the program, including expenditures and income.
- Most recent audited financial statement. If no audit, most recent local financial statement.
- A copy of your IRS 501 (c) (3) letter.
- An agency annual report.
- Most recent fiscal or calendar year client demographics for the program you are applying for funding.
- **Incomplete applications will not be considered.**

**Grant Obligations**

**The following are obligations of the grant recipients and failure to comply may halt funding opportunities:**

- Flyers and literature for the grant funded program should identify that it receives support from **Help Them To Hope, Inc.**

**Please mail applications to:**

**Help Them To Hope, Inc.  
P O Box 364  
Gurnee, IL 60031**

**ALL APPLICATIONS MUST BE SENT CERTIFIED MAIL WITH RETURN RECEIPT**

Jan 2016